EDQG 2025-2026
Board Meeting Minutes

Location: FFAA Studio
Date/Time: Wednesday, 6 August 2025.
Attendees: Transitional Board Meeting (Outgoing and Incoming Board Members invited to attend)
Myrna Purser, Melissa Daoust, Charlene Thompson, Connie Errity, Pam Beaven, Margaret Landon, Charlene Marshall, Marjanne Geeraert, Kathy Logan de Chavez, Odile Bigaut, Judy Elliot, Judy Cote
Absent: Dorothy Johansen

#		Description	Discussion Notes	Action
1.0	**Governance**			
	1.1	***Call to Order***	7:04pm	
	1.2	***Agenda*** (Myrna) 1. Call for Additions 2. Approval	No additions	Motion:
	1.3	***Minutes*** (Charlene T) ▪ 23 May 2025 1. Call for amendments 2. Approval of Minutes		Motion: Melissa Odile Carried
	1.4	***Welcome*** (Myrna) 1. Welcome and General announcement of how meeting is run	Questions welcome at any time, but there will be time at the end of meeting	
	1.5	***Reports from Board and/or Committees*** 1. ***Chair Report*** (Myrna/Melissa) 2. ***Vice Chair Report*** (Myrna) 3. ***Past Chair*** *(Melissa/Kathy)* 4. ***Secretary*** *(Charlene T)* 5. ***Treasurer's Reports*** (Connie/Dorothy) 6. ***Director of Governance*** (Marg) 7. ***Director of Education*** (Charlene M/Odile) 8. ***Director of Member Services*** (Marjanne/Judy E) 9. ***Director of Community Outreach*** (Pam) a. FFAA Studio and Community Services (Judy C)	General comments from each position as no reports were received from majority See report received from Past Chair (Kathy) Need to do more "extras" that will socially engage the membership (like spin the bobbin events, picnic etc)--Another committee under member services called "special events" (ad hoc for the first year, bylaw change in the future) See Financials to June 2025—Need inventory of assets/supplies from all committees Chair (Melissa): Adios LOL Rumbolt Endowment We are not a charitable organization. Dave thinks he has a work around about us not being a	Reports from committees and directors to be sent monthly. Decisions, etc in reports. Action: Melissa will be the contact with Dave about Rumbolt Endowment. Melissa to meet with Dave to discuss charitable

			charitable organization able to give out tax donation slips. ATA rooms have been booked for next year. Vice Chair see report Vendor sponsor budget is based on previous number of sponsors. Governance—hasn't talked to Kathy or Deb Rumor has it Kathy made about 1500.00 from garage sale at banquet Education: report to follow about upcoming presentations Kathy will be heading program committee Fall Retreat is full, 4 on wait list Member services—newsletter editor needed, Vicki will be continuing at the moment Communications chair still needed All other positions filled by same individuals Community Outreach—community service meeting over the summer and past "race" events were a great success New members coming to community meetings or participating via longarming or drop/pick up fabric Booth at show went over well	organization work around Action: Myrna talking to someone about the guild being a charitable organization Action: may need to approve 2024 AGM minutes but it may be done Melissa to double check her notes UPDATE: AGM minutes were approved; posted on website Action: discuss with Deb about Guest name tag "Money" from Gold sponsors from Quilt Show will be transferred to the member prizes committee (600.00) Action: Marjanne to put in newsletter/announce at meeting editor and chair needed (Marjanne will act as chair/editor until position is filled) Action: Melissa to change the Zoom email to her own for payments next year Motion: Kathy nominates Cathy Julien as Vice Chair for a year Charlene seconded. Carried. Action: Myrna to call to see if she'll accept position

2.0	**Operational**			
	2.1	***Incoming/Outgoing Communications***	None sent	
	2.2	**Monthly Deadlines (Myrna)** 1. Board/Committee Reports 2. Newsletter		Deadlines not changed from last year: Board reports due Friday after meeting; Newsletter articles due Friday after board meeting
	2.3	***Website (Charlene T)*** *1. General Navigation* *2. Board and Committee Areas*		
	2.4	***Q & A Time***		
	2.5	**Strategic Planning Session**	Need to decide on the date (first, second or third Saturday of October?) October 4 or 18	
3.0	***NEXT MEETING: Date: Aug 27, 2025 – 7:00 p.m. (Zoom)*** **Meeting adjourned at: 8:15 p.m.**			

EDQG Board Reports
Period ending: August 2025 (Transitional Board Meeting)

Executive or Committee Role	Chair
Executive or Chairperson Name	Incoming: Myrna Purser/Outgoing: Melissa Daoust
Report Date	August, 2025
For Information	
Nothing to report	

Executive or Committee Role	Vice Chair
Executive or Chairperson Name	Incoming: Empty/Outgoing: Myrna Purser
Report Date	August, 2025
For Information	

1. No additional EDQG members have requested usage of the FFAA; confirmed booking;
2. No additional EDQG members have asked to use ZOOM for Bee Groups; (List of users is on website)
3. Working with Melissa and Charlene to get up to speed on how to do some of the Chair duties;
4. Melissa has agreed to act as the EDQG liason with respect to the Grace Rumbold donation. She has been the person dealing with the Rumbold family up to this point, it made sense for her to continue in this role. Charlene has made a new tab on the left side of the website for the info on the Rumbold donation;
    a. Melissa has agreed to act as the Lead in organizing the first event to be held in April of 2026. She will find another person to assist in the planning and organizing of the event.
5. I will be working with Kathy Logan de Chavez to complete reporting on the Basket and Quilt Raffles held for Quilt Show fundraising.

Executive or Committee Role	Past Chair
Executive or Chairperson Name	Incoming: Melissa Daoust/Outgoing: Kathy Logan de Chavez
Report Date	August, 2025
For Information: (Sent by Kathy)	

1. 45th Anniversary
   The 45th anniversary events concluded with presentations of prizes for the EDQG45 (bingo) game, awarded for full card, and horizontal, vertical and diagonal lines.
   It is my impression that the activities prepared for the members were well-received and created a much-needed sense of fellowship. Members looked forward to participating and overall participation was excellent.
2. Prairie Rose Challenge
   We received 30 entries to the Prairie Rose Challenge, all of which were well-received at the Festival of Quilts and in the “parade” at the banquet. Carole Gold judged the quilts, with Melissa Daoust and Laurrie Gerzanich assisting. Carole liked our theme so much that she is using it for her art club challenge!
3. Board Elections
   All vacant positions were filled at the June election, with the exception of Vice Chair. This position will need to be appointed for the upcoming year.

Executive or Committee Role	Secretary
Executive or Chairperson Name	Charlene Thompson
Report Date	August, 2025
For Information:	
Nothing to report	

Executive or Committee Role	Treasurer
Executive or Chairperson Name	Incoming: Connie Errity/Outgoing: Dorothy Johansen
Report Date	August, 2025
	Financials to June 2025

Executive or Committee Role	Director of Governance
Executive or Chairperson Name	Margaret Landon
Report Date	August, 2025
For Information:	
Nothing to report	

Executive or Committee Role	Endowment
Executive or Chairperson Name	Kathy Strawson
Report Date	August, 2025
For Information	
Nothing to report	

Executive or Committee Role	Membership
Executive or Chairperson Name	Debbie Bykowski
Report Date	August, 2025
For Information	
Nothing to report	

Executive or Committee Role	Director of Education
Executive or Chairperson Name	Incoming: Charlene Marshall/Outgoing: Odile Bigaut
Report Date	August, 2025
For Discussion:	
1. Fall Retreat is full with 4 persons on the waiting list 2. Presentation for program: a. September Kiley Ferons b. October Kim Caskey c. November Judy Cote 3. Sew days will resume in October 2025	

Executive or Committee Role	Program
Executive or Chairperson Name	Incoming: Kathy Logan de Chavez/Outgoing: Anita Armstrong
Report Date	August, 2025
For Information	
Nothing to report	

Executive or Committee Role	Retreats
Executive or Chairperson Name	Laurrie Gerzanich
Report Date	August, 2025
For Information	
Nothing to report	

Executive or Committee Role	Sew Days
Executive or Chairperson Name	Cathy Tomm
Report Date	August, 2025
For Information	
Nothing to report	

Executive or Committee Role	Director of Member Services
Executive or Chairperson Name	Incoming: Marjanne Geeraert/Outgoing: Judy Elliot
Report Date	August, 2025
For Information:	
Nothing to report.	

Executive or Committee Role	Webmaster
Executive or Chairperson Name	Charlene Thompson
Report Date	August, 2025
For Information	
Nothing to report	

Executive or Committee Role	Communications
Executive or Chairperson Name	Vicki Robson
Report Date	August, 2025
For Information	
Nothing to report	

Executive or Committee Role	Library
Executive or Chairperson Name	Sandra Plouffe
Report Date	August, 2025
For Information:	
Nothing to report	

Executive or Committee Role	Director of Community Outreach
Executive or Chairperson Name	Pam Beavan
Report Date	August, 2025
For Information:	
Nothing to report	

Executive or Committee Role	FFAA Representative
Executive or Chairperson Name	Judy Schofield
Report Date	August, 2025
For Information	
Nothing to report	

Executive or Committee Role	Community Services
Executive or Chairperson Name	Judi Coté
Report Date	August, 2025
For Information	
Nothing to report	

Executive or Committee Role	Festival of Quilts
Executive or Chairperson Name	Melissa Flaherty & Sharon Miskew
Report Date	August, 2025
For Information:	
Nothing to report	

Edmonton and District Quilters' Guild

Trial Balance

As of June 30, 2025

	DEBIT	CREDIT
1115 CWB Bank	63,368.15	0.00
1130 CWB Savings	21,466.94	0.00
1180 Deferred Retreat Expense	0.00	0.00
1181 Deferred Quiltshow Exp	0.00	0.00
1181 Deferred Quiltshow Exp:1182 Deferred Quilt Raffle Expense	0.00	0.00
1183 Deferred Community Service Expense	0.00	0.00
1184 Deferred Expenses - Program	0.00	0.00
1191 Petty Cash - Library	30.00	0.00
1192 Petty Cash - Membership	35.00	0.00
1193 Petty Cash - Program	0.00	0.00
1194 Petty Cash - Quilt Show	0.00	0.00
Prepaid Expenses	0.00	0.00
2110 UofA Endowment	0.00	1,559.03
2115 Deferred Past Chair Revenue	0.00	0.00
2120 Deferred Quilt Show Rev	0.00	0.00
2120 Deferred Quilt Show Rev:2121 2025 Quilt Show Raffle	0.00	0.00
2120 Deferred Quilt Show Rev:2122 Deferred Booth Rental	0.00	0.00
2130 Deferred Membership Rev	0.00	0.00
2140 Deferred WS Spring Income	0.00	0.00
2180 Deferred Retreat Revenue	0.00	0.00
*Retained Earnings	0.00	0.00
Opening Balance Equity	0.00	56,645.84
41 Past Chair Income:4110 Banquet Income	0.00	4,249.68
42 Community Outreach Income:4200 Community Services Income	0.00	150.00
42 Community Outreach Income:4300 Quilt Show Income:4356 Quilt Show Online Raffles	0.00	5,861.72
42 Community Outreach Income:4300 Quilt Show Income:4360 Quilt Show Vendor Income	0.00	14,136.55
42 Community Outreach Income:4300 Quilt Show Income:4365 Quilt Show Sponsorships	0.00	1,220.50
42 Community Outreach Income:4300 Quilt Show Income:4370 Quilt Show Admission	0.00	22,324.75
42 Community Outreach Income:4300 Quilt Show Income:4380 Quilt Show Fall Quilt Raffle	0.00	1,935.00
42 Community Outreach Income:4300 Quilt Show Income:4381 Quilt Show Gift Basket Raffle	0.00	3,925.00
42 Community Outreach Income:4300 Quilt Show Income:4390 Quilt Show Donations	0.00	128.60
44 Education Income:4500 Retreats Income:4510 Retreat -Spring Income	0.00	230.00
44 Education Income:4500 Retreats Income:4520 Retreat - Fall Income	0.00	11,885.00
46 Governance Income:4600 Membership Income:4610 Membership Fees	0.00	8,089.74
47 Member Services Income:4700 Library Income:4710 Library Raffle Income	0.00	435.00
47 Member Services Income:4700 Library Income:4720 Library Book Sale	0.00	131.45
48 Interest Income	0.00	59.07
61 Past Chair Expense:6210 Prairie Rose Show Expense	700.00	0.00
62 Community Outreach Expense:6200 Community Services Expense:6210 Charity Supplies	867.01	0.00
62 Community Outreach Expense:6300 Quilt Show Expense:6310 Quilt Show Raffle Expense	4,146.45	0.00
62 Community Outreach Expense:6300 Quilt Show Expense:6320 Quilt Show Expense	36,197.53	0.00
64 Education Expense:6400 Program Expense:6450 Global Quilt Connections	223.81	0.00
64 Education Expense:6400 Program Expense:6460 Speaker Fees	450.00	0.00
64 Education Expense:6500 Retreat Expense:6520 Retreat - Fall Expense	832.65	0.00
66 Governance Expense:6600 Membership Expense:6620 Membership Supplies Exp	428.87	0.00
67 Member Services Expense:671 Library Expense:6710 Library Raffle Prizes	54.79	0.00
67 Member Services Expense:671 Library Expense:6720 Library Book Purchases	189.87	0.00
67 Member Services Expense:675 Communications Expense:6770 Website Expense	149.99	0.00

Edmonton and District Quilters' Guild

Trial Balance

As of June 30, 2025

	DEBIT	CREDIT
67 Member Services Expense:675 Communications Expense:6780 Member Prizes	347.70	0.00
68 Administration:6805 Square Fees	39.42	0.00
68 Administration:6806 Bank Fees	105.00	0.00
68 Administration:6840 Rental - Meeting Facility	1,443.75	0.00
68 Administration:6850 Rental - Storage Space	1,890.00	0.00
TOTAL	**$132,966.93**	**$132,966.93**

Statement of Activity by Month

Edmonton and District Quilters' Guild

April 1-June 30, 2025

DISTRIBUTION ACCOUNT	APRIL 2025	MAY 2025	JUNE 2025	TOTAL
Income				
41 Past Chair Income				0
4110 Banquet Income	1,123.08	1,769.24	1,357.36	4,249.68
Total for 41 Past Chair Income	**1,123.08**	**1,769.24**	**1,357.36**	**$4,249.68**
42 Community Outreach Income				0
4200 Community Services Income			150.00	150.00
4300 Quilt Show Income				0
4356 Quilt Show Online Raffles	5,861.72			5,861.72
4360 Quilt Show Vendor Income	10,655.30	3,481.25		14,136.55
4365 Quilt Show Sponsorships	750.00	470.50		1,220.50
4370 Quilt Show Admission			22,324.75	22,324.75
4380 Quilt Show Fall Quilt Raffle		410.00	1,525.00	1,935.00
4381 Quilt Show Gift Basket Raffle			3,925.00	3,925.00
4390 Quilt Show Donations			128.60	128.60
Total for 4300 Quilt Show Income	**17,267.02**	**4,361.75**	**27,903.35**	**$49,532.12**
Total for 42 Community Outreach Income	**17,267.02**	**4,361.75**	**28,053.35**	**$49,682.12**
44 Education Income				0
4500 Retreats Income				0
4510 Retreat -Spring Income			230.00	230.00
4520 Retreat - Fall Income		9,865.00	2,020.00	11,885.00
Total for 4500 Retreats Income	**0**	**9,865.00**	**2,250.00**	**$12,115.00**
Total for 44 Education Income	**0**	**9,865.00**	**2,250.00**	**$12,115.00**
46 Governance Income				0
4600 Membership Income				0
4610 Membership Fees	3,261.00	2,824.97	2,003.77	8,089.74
Total for 4600 Membership Income	**3,261.00**	**2,824.97**	**2,003.77**	**$8,089.74**
Total for 46 Governance Income	**3,261.00**	**2,824.97**	**2,003.77**	**$8,089.74**
47 Member Services Income				0
4700 Library Income				0
4710 Library Raffle Income		435.00		435.00
4720 Library Book Sale		131.45		131.45
Total for 4700 Library Income	**0**	**566.45**	**0**	**$566.45**
Total for 47 Member Services Income	**0**	**566.45**	**0**	**$566.45**
48 Interest Income	29.03	30.04		59.07
Total for Income	**21,680.13**	**19,417.45**	**33,664.48**	**$74,762.06**
Cost of Goods Sold				
Gross Profit	**21,680.13**	**19,417.45**	**33,664.48**	**$74,762.06**
Expenses				
61 Past Chair Expense				0
6210 Prairie Rose Show Expense			700.00	700.00
Total for 61 Past Chair Expense	**0**	**0**	**700.00**	**$700.00**

Statement of Activity by Month

Edmonton and District Quilters' Guild

April 1-June 30, 2025

DISTRIBUTION ACCOUNT	APRIL 2025	MAY 2025	JUNE 2025	TOTAL
62 Community Outreach Expense				0
6200 Community Services Expense				0
6210 Charity Supplies	867.01			867.01
Total for 6200 Community Services Expense	**867.01**	**0**	**0**	**$867.01**
6300 Quilt Show Expense				0
6310 Quilt Show Raffle Expense	3,844.05	302.40		4,146.45
6320 Quilt Show Expense	6,608.21	3,472.72	26,116.60	36,197.53
Total for 6300 Quilt Show Expense	**10,452.26**	**3,775.12**	**26,116.60**	**$40,343.98**
Total for 62 Community Outreach Expense	**11,319.27**	**3,775.12**	**26,116.60**	**$41,210.99**
64 Education Expense				0
6400 Program Expense				0
6450 Global Quilt Connections	223.81			223.81
6460 Speaker Fees	200.00	250.00		450.00
Total for 6400 Program Expense	**423.81**	**250.00**	**0**	**$673.81**
6500 Retreat Expense				0
6520 Retreat - Fall Expense			832.65	832.65
Total for 6500 Retreat Expense	**0**	**0**	**832.65**	**$832.65**
Total for 64 Education Expense	**423.81**	**250.00**	**832.65**	**$1,506.46**
66 Governance Expense				0
6600 Membership Expense				0
6620 Membership Supplies Exp		428.87		428.87
Total for 6600 Membership Expense	**0**	**428.87**	**0**	**$428.87**
Total for 66 Governance Expense	**0**	**428.87**	**0**	**$428.87**
67 Member Services Expense				0
671 Library Expense				0
6710 Library Raffle Prizes	54.79			54.79
6720 Library Book Purchases	81.24	108.63		189.87
Total for 671 Library Expense	**136.03**	**108.63**	**0**	**$244.66**
675 Communications Expense				0
6770 Website Expense		149.99		149.99
6780 Member Prizes	173.85	173.85		347.70
Total for 675 Communications Expense	**173.85**	**323.84**	**0**	**$497.69**
Total for 67 Member Services Expense	**309.88**	**432.47**	**0**	**$742.35**
68 Administration				0
6805 Square Fees	6.02	18.36	15.04	39.42
6806 Bank Fees	35.00	35.00	35.00	105.00
6840 Rental - Meeting Facility	446.25	446.25	551.25	1,443.75
6850 Rental - Storage Space		1,890.00		1,890.00
Total for 68 Administration	**487.27**	**2,389.61**	**601.29**	**$3,478.17**
Total for Expenses	**12,540.23**	**7,276.07**	**28,250.54**	**$48,066.84**

Other Income

Statement of Activity by Month

Edmonton and District Quilters' Guild

April 1-June 30, 2025

DISTRIBUTION ACCOUNT	APRIL 2025	MAY 2025	JUNE 2025	TOTAL
Other Expenses				
Other Expenses				
Total for Other Expenses	**0**	**0**	**0**	**0**
Profit	**9,139.90**	**12,141.38**	**5,413.94**	**$26,695.22**